



Regulation 38: The Building Regulations 2010: Fire Safety Information

Where Regulation 38* applies, the person carrying out the work must pass fire safety information about the building or extension relating to the design and construction, services, fittings and equipment, to the responsible person to enable them to operate and maintain the building with reasonable safety.

The person carrying out the work shall give fire safety information to the responsible person not later than:

- The date of completion of the work, or
- The date of occupation of the building or extension, which ever is the earlier.

The responsible person must acknowledge receipt of the fire safety information by giving notice confirming the information received is sufficient to enable them to understand, operate and maintain the building and all the systems in it.

Notice to enevo / YDBC (The Relevant Authority)

The person carrying out the work must give notice to the relevant authority within **5 days** of completion of the works or occupation of the building, to confirm:

They have given all fire safety information about the building or extension to the responsible person, and

They have received the notice from the responsible person, or where they have not received the notice the steps they have taken to receive it along with dates they were taken.

* Regulation 38 applies where building work:

(a) consists of or includes the erection or extension of a relevant building; or

(b) is carried out in connection with a relevant change of use of a building,

A "relevant building" is a building to which the Regulatory Reform (Fire Safety) Order 2005 applies, or will apply after the completion of building work;



Notice of compliance with Regulation 38

Person Carrying Out Work	Responsible Person
Name:	Name:
Address:	Address:
Contact details:	Contact details:

Declaration

The person carrying out the works (Name.....) have given all fire safety information about the building or extension to the responsible person (Name.....) and have received notification that the information given is sufficient to understand, operate and maintain the building.

Name:

Signature:

Date:

Suite 2.1 Woodhead House,
Woodhead Road,
Birstall, WF17 9TD

info@enevobuildingcontrol.co.uk
www.enevobuildingcontrol.co.uk

Yorkshire Dales Building Consultancy
Ltd trading as enevo Building Control

Company No: 07043550
VAT Reg: 978 3347 69

Registration Number: RBCP01759B9R